

WINSTON PARISH COUNCIL

MINUTES OF ANNUAL GENERAL MEETING OF WINSTON PARISH COUNCIL THURSDAY 10th MAY 2018 HELD IN THE VILLAGE HALL @ 7.00pm

Notice of the meeting had been given in accordance with the Local Government Act 1972

Present: Cllrs Taylor, Pattison, Fenwick, Cook and Clark.

1. Election of Chairperson

Cllr Taylor was proposed as Chairperson by Cllr Clark and seconded by Cllr Fenwick. All Cllrs voted unanimously in favour of Cllr Taylor who agreed to take on the role of Chairperson.

2. Completion of Declaration of Acceptance of Office

Cllr Taylor completed the Chair's Declaration of Acceptance of Office documentation which was witnessed by the Clerk.

3. Apologies

Cllrs Race and Smith.

4. Election of Vice-Chairperson

Cllr Pattison was proposed as Vice Chairperson by Cllr Taylor and seconded by Cllr Clark. All Cllrs voted unanimously in favour of Cllr Pattison who agreed to take on the role of Vice-Chairperson.

5. Re-affirmation of Use of General Power of Competence

It was AGREED the Parish Council, fully complying with the eligibility criteria would re-affirm to use the General Power of Competence as originally affirmed at the Council's AGM following local council elections in May 2017.

6. Appointment of Councillors to Various Committees/Working Parties

It was AGREED that at this moment in time the Parish Council do not require any Committees or Working Parties to be established as all matters will continue to be considered by the Full Council.

7. Appointment of Councillors to Other Bodies

It was AGREED that Cllr Taylor would continue to represent Winston Parish Council on the Travellers Forum and the CDALC Smaller Local Councils Forum.

It was AGREED that Cllr Smith would continue to represent Winston Parish Council on the Travellers Forum.

It was AGREED that Cllrs Pattison and Clark would continue to represent Winston Parish Council on the Village Hall Committee.

Parish Clerk: Jane Ayre

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It was AGREED that Cllr Cook would continue to represent Winston Parish Council on the Playing Fields Committee.

It was AGREED that all Cllrs would continue to receive invitations to attend meetings of the Teesdale Local Councils Forum.

8. Setting of Dates and Times for Council Meetings For the Forthcoming Year:

It was AGREED that Winston Parish Council meetings would continue to take place on the second Thursday of every month in the Village Hall commencing at 7pm.

9. Formal Readoption of:

- i) Standing Orders**
- ii) Financial Regulations**
- iii) Complaints Procedure**
- iv) Publication Scheme**
- v) Protocol of members of public wishing to record a meeting of Winston Parish Council**
- vi) Code of Conduct**
- vii) Risk Management Schedule**
- viii) Training Policy**
- ix) Disciplinary Procedure**
- x) Grievance Procedure**

It was AGREED to formally re-adopt the above policies of Winston Parish Council which had been revised and circulated to all Cllrs prior to the meeting by the Clerk.

ACTION: The Clerk to ensure the Council's website is updated.

Cllr Cook expressed his thanks to the Clerk for all her work on these policies.

10. Chairperson's Annual Report

Cllr Taylor presented his Annual Report for 2017/18. There were no questions asked and this report was unanimously accepted.

ACTION: The Clerk to upload this report to the Council's website as well as forward to the Editors of the Parish Magazine.

Meeting closed at 7.10p.m.

Dr Jane Ayre (Parish Clerk)

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