

WINSTON PARISH COUNCIL

**NOTES OF ORDINARY MEETING OF WINSTON PARISH COUNCIL
THURSDAY 10th JANUARY 2019 AT 7PM IN THE VILLAGE HALL
Notice of the meeting had been given in accordance with the Local
Government Act 1972**

Present: Cllrs Taylor (Chair), Pattison, Race, Cook, Fenwick, Smith and Clark.

1. Apologies for Absence

None.

2. Declarations of Interest

None.

3. Minutes of the Previous Meetings held 6th December 2018:

The minutes of the previous meeting held on 6th December 2018 were proposed by Cllr Clark as being a true record and seconded by Cllr Race. They were then duly signed by the Chair.

The following matters arising from the previous minutes were given:

With regards to the missing life belt and wheelie bin in the layby near to Winston Bridge, the Clerk confirmed that she had forwarded these matters to County Cllr George Richardson in order to seek his assistance. County Cllr Richardson had duly assisted. Cllr Smith reported that the missing wheelie bin has now been replaced. With regards to the missing lifebelt, Mr Kevin Lough, DCC's Occupational Health and Safety Officer, reported that the only piece of public rescue equipment previously situated at the location was on the side of the bridge itself and situated on private land belonging to W Swinbank & Sons. In May 2017, DCC sent a letter to W Swinbank & Sons notifying them of the outcome of the RoSPA based water safety assessment of their land at this location, which W Swinbank & Sons authorised to be undertaken. The outcome of that assessment included a recommendation based on risk assessment rating and the problematic issues relating to deployment of this, for the rescue equipment to be moved. The letter also stated the landowner would be legally responsible for this, and having a choice to retain the public rescue equipment with the future inspections and maintenance remaining their responsibility. Mr Lough advised that if the Parish Council had concerns regarding the public rescue equipment it would need to liaise directly with the private landowner to either replace or reinstate. Cllrs noted that the lifebelt appeared to have been removed when repair works were recently carried out to Winston Bridge by DCC. Cllrs also questioned who owned the water rescue equipment located on the opposite side of the river.

ACTION: The Clerk to liaise with Mr Lough of DCC and to keep Cllrs updated on this matter.

The Clerk confirmed she had forwarded to all a copy of the letter received by Cllr Fenwick from DCC dated 5th December 2018 regarding the temporary Tree Preservation Order on the 4 tree on land to the south of the Bridgewater Arms.

Cllr Pattison confirmed that she has been monitoring the grass verges near to the Bridgewater Arms but had not witnessed any further damage being made by the dray wagon.

The Clerk confirmed that earlier that day she had received the Council's latest bank statement which confirmed that no interest payment has been received from HMRC in relation to the Council's 2017/18 VAT reimbursement which took seven months to receive payment.

ACTION: The Clerk to write to HMRC requesting that interest is paid on the 2017/18 VAT reimbursement as a result of the excessive time taken to receive payment.

The Clerk has completed all necessary paperwork in relation to the Council's 2019/20 precept request. Cllr Taylor has now countersigned this documentation. The Clerk has also drafted and shared with all Cllrs a proposed article for the next Parish magazine informing residents of the 2019/20 precept request and reasons for doing so.

ACTION: The Clerk to submit to DCC the Parish Council's 2019/20 precept request paperwork and forward to the Parish Magazine Editors the Parish Council's article detailing the rationale for its 2019/20 precept request.

4. Consideration of Current Planning Applications:

The Clerk reported that since the Council's last meeting DCC there had been no planning applications published within the Parish of Winston.

In relation to the recently refused planning application (DM/17/03751/OUT) relating to the field next to the Bridgewater Arms, the Clerk confirmed that no information has yet been received from DCC regarding any potential appeal to be considered by the Planning Inspectorate.

ACTION: The Clerk to keep Cllrs updated on this matter.

The Clerk reported that as yet she has not received any response from Ms Clair Haigh of Meikles in which the Parish Council had sought clarification as to whether or not the Parish Council would be automatically notified by the Land Registry if there was any attempt by anyone to obtain the piece of land upon which the rosebed is located. Cllrs hoped that the boundary fence between the field and rosebed would be reinstated soon and Cllr Cook expressed concern about the implications if this had not happened by the time the travellers visit the area on their way to and from the 2019 Appleby Horse Fair. **Cllrs AGREED to monitor this situation.**

ACTION: The Clerk to keep Cllrs updated on this matter.

5. Christmas Tree Lights:

Cllr Taylor expressed his thanks to Cllrs Clark and Smith for their work in relation to the village's Christmas tree and its lighting. There had been lots of positive comments received regarding the tree. Cllr Smith expressed his thanks to Messrs Steve and Mark Jones for their electrical work. It was agreed that a thank you be sent to the local residents who had supplied a tree for 2018.

Cllr Taylor reported that the illuminated star which he had purchased on behalf of the Parish Council had needed to be returned due to the lead being too short. Unfortunately as the item was discontinued a credit note had been received which, when deducting return postage, totalled £16.90. Cllr Taylor duly presented to the Clerk a cheque made payable to Winston Parish Council for £16.90.

ACTION: The Clerk to pay in Cllr Taylor's reimbursement cheque.

6. Public Attendance:

No members of the public were in attendance.

7. Approval of Payment of Accounts:

The Clerk circulated to all the Council's Bank and Cash Reconciliation for the period 1st October 2018 – 31st December 2018.

The Clerk reported the following accounts required payment:

- Dr T J Ayre (Q3 Clerk's Salary) £496.65
- Dr T J Ayre (Q3 Clerk's office expenses) £25.40
- DCC Pension Fund (Q3 Clerk's pension) £129.30
- Design365 (website updates) £78.50
- Design365 (website updates) £15.76

AGREED: Cllr Pattison and the Clerk signed the cheques.

ACTION: The Clerk to issue cheques.

8. Date and Time of Next Two Meetings:

AGREED as Thursday 14th February 2019 and Thursday 14th March 2019.

Cllr Pattison informed fellow Cllrs that she wished to resign from her position with the Parish Council with immediate effect due to personal circumstances. Cllr Pattison wished the Parish Council well for the future. Cllrs thanked Cllr Pattison for her dedication to the Parish Council over many years.

ACTION: The Clerk to inform DCC's Electoral Services so that a Casual Vacancy Notice can be displayed within the parish.

Meeting closed at 7.35p.m.

Dr Jane Ayre (Parish Clerk)