

	A	B	C	D	E	F	G
1	QUARTER 2 - 1 JULY 2015 - 30 SEPTEMBER 2015						
2							
3	01.07.15	Opening Bank Bal	1094.61				
4							
5	Date	Cheque Number:	To:	Amount:	Date cashed:	Notes:	Description:
6	15.07.15	469	T J Ayre	374.40	Q2 21.07.15		Q1 Clerk's Salary
7	15.07.15	470	HMRC	93.60	Q2 23.07.15		Q1 Tax
8	15.07.15	471	C A Stamp	280.00	Q2 22.07.15		Grass cutting
9	15.07.15	472	Winston Village Hall	24.00	Q2 29.07.15		Room hire
10	15.07.15	473	T J Ayre	13.31	Q2 21.07.15		Q1 Office Expenses
11	13.08.15	474	Design365	94.80	Q2 24.08.15		Website annual hosting costs
12	29.08.15	475	C A Stamp	280.00	Q2 08.09.15		Grass cutting
13	10.09.15	476	C A Stamp	280.00	Q2 15.09.15		Grass cutting
14	10.09.15	474	Design365	54.00	Q2 24.09.15		Website updates
15							
16							
17			TOTAL PAYMENTS:	1494.11			
18							
19	RECEIPTS						
20	18.08.15		Reserve a/c Transfer	2000			
21							
22			TOTAL RECEIPTS:	2000			
23							
24	Balance @ bank 30 September 2015		1600.50				
25							
26	Balance of books:						
27	Opening balance @ 1 July 2015		1094.61				
28	Minus payments		1494.11				
29	Plus receipts		2000.00				
30	Plus unresented cheques:		0.00				
31			1600.50				
32							

QUARTER 3 - 1 OCTOBER 2015 - 31 DECEMBER 2015					
01.10.15	Opening Bank Bal		1600.5		
Date	Cheque Number:	To:	Amount:	Date cashed:	Description:
08.10.15	478	Dr J Ayre	374.40	Q3 13.10.15	Q2 Clerk's Salary
08.10.15	479	HMRC	93.60	Q3 14.10.15	Q2 Tax
08.10.15	480	Dr J Ayre	13.80	Q3 13.10.15	Q2 Office Expenses
08.10.15	481	Winston Village Hall	16.00	Q3 13.10.15	Village Hall Hire
08.10.15	482	Design365	94.50	Q3 16.10.15	Website updates
12.11.15	483	C A Stamp	280.00	Q3 20.11.15	Grass cutting
		TOTAL PAYMENTS	872.30		
RECEIPTS					
		Wayleaves	4.60		
		TOTAL RECEIPTS:	4.60		
Balance @ bank 31 December 2015			<u>732.80</u>		
Balance of books:					
Opening balance @ 1 October 2015			1600.50		
Minus payments			872.30		
Plus receipts			4.60		
Plus unpresented cheques:			0.00		
			<u>732.80</u>		

